



FOX CHASE BANK® Charitable Foundation

4390 Davisville Road, Hatboro PA 19040

MISSION AND GUIDELINES

Mission:

The mission of the Fox Chase Bank Charitable Foundation is to foster growth of the business environment in the communities we serve and improve the quality of life for those who live in them. We seek to fulfill our mission by financially supporting non-profit organizations and programs in the communities we serve that 1) encourage business entrepreneurship and economic development, 2) support artistic and cultural initiatives that enrich our communities, and 3) provide vital human services, access to safe and affordable housing or economic stimulus.

Guidelines:

The Fox Chase Bank Charitable Foundation will consider grant requests by organizations meeting the following criteria:

- Organizations and programs that benefit the seven county area we serve (PA Counties: Philadelphia, Montgomery, Bucks, Delaware, Chester. NJ Counties: Atlantic, Cape May)
- Hold tax-exempt status under Section 501(c)(3) of the IRS Code
- Support business development, arts or cultural enrichment initiatives, educational programs or community development
- Have clearly defined objectives
- Maintain an active board of directors
- Submit a completed grant application requesting a minimum of \$1,000 and a maximum of \$20,000 annually

Funding will not be considered for:

- Organizations and programs outside the seven county area we serve (PA Counties: Philadelphia, Montgomery, Bucks, Delaware, Chester. NJ Counties: Atlantic, Cape May)
- Individuals
- Religious programs of churches or other parochial organizations
- Political, labor, or fraternal organizations or civic clubs; this includes advocacy, government agency, political entities or candidates, and lobbying organizations
- Private foundations that are grant-making bodies
- Municipalities with tax authority
- General operating expense, administrative salaries or advertising costs
- Beauty/talent contests or athletic scholarships
- Requests for less than \$1,000 or greater than \$20,000 annually

The Foundation's annual funding period is January 1st through December 31st and funds are distributed quarterly. Applications must be received by the end of the 15th of the second month of the quarter to be considered for funding that quarter. Example: First quarter applications must be postmarked by February 15th and requesting organizations will be notified in writing by March 30th.

All requests for funding must be in writing and include:

- A completed application including financial and other documents listed on the application checklist
- Submission cover letter

Please complete and submit your application to:

**Fox Chase Bank Charitable Foundation
Brigitte Milligan - Community Grant Program Administrator
510 Township Line Road, Suite 200
Blue Bell, PA 19422
215-283-2900 X108**



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APPLICATION FOR GRANT REQUEST

Please complete the application in its entirety. Answers to all of the questions are essential to our Board of Directors decision-making process. Unanswered questions may delay the review of your grant request.

Date of Application: _____ Date Organization was Founded: _____

Organization Name: _____

Street Address: _____

City/State/Zip: _____

URL: _____

Contact Name: _____

Title: _____

Phone: _____ Fax: _____

Email: _____

APPLICATION CHECKLIST

- Please attach a copy of the following documents to the grant application:**
- Copy of Current IRS Determination Letter 501 (C) (3) Tax Exempt Status
 - Federal Tax (EIN) Number
 - Prior Year Financial Statement
 - Current Year Operating Budget Including Number of Employees
 - List of Board of Directors



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ORGANIZATION BACKGROUND INFORMATION

History of Organization (include brochure, literature if applicable):

Mission of the Organization:

Geographic Area/Number of People Served:



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GRANT REQUEST DETAILS

How will you sustain the Program/Project after the funding period expires?

List other Project/Program funders, prospective and committed:

How will the Fox Chase Bank Charitable Foundation be recognized?

CONSENT: I hereby consent to the use and publication of my organizations name and likeness by the Fox Chase Charitable Foundation on its web page and in any press releases distributed by Fox Chase Bank. It is further understood and I agree that no monies or other consideration in any form will become due to my organization because of the use of the name and/or likeness on the Fox Chase Bank website or in the media.

Submitted by: _____

Date: _____

Signature: _____

Thank you for your interest in the Fox Chase Bank Charitable Foundation and for taking the time to submit this grant request.